

**Balloon Fiesta Park Commission**  
**May 10, 2016 – 6:00 – 8:00 PM**  
**Meeting Location: Golf and Event Center @ BFP**  
**Draft Minutes**

**Meeting called to order 6:05 pm**

**Members Present:** Bill Nordin (Chair), Steve Wentworth (VC), Alexandra Kiska (PRD), Mark Haley, Mark Johnston, Cheryl Lete, Dr. Steve Komadina,

**Members Absent:** Justin Garcia, Paul Garver, Jackie White, Chamisa Radford, Elise Rogers,

**Others Present:** Paul Smith (AIBF), Paul Petrehn (AIBF), Janie Jordan (AIBF),

**City Staff Present:** Susan Rice (PRD), Lisa Lopez (PRD)

**CHANGES TO THE AGENDA None**

**REVIEW / APPROVAL OF THE APRIL MINUTES – Ms. Lete motion to approve. Mr. Wentworth second. Motion passed.**

1. **PUBLIC COMMENT – None.** Mr. Johnston reported that Mr. Rullman has not given an updated timeline for his presentation.
2. **EVENTS & PRESENTATIONS Ms. Rice reported the following.**
  - a. Past Events
    - i. April 16
      1. Hemophilia Walk & Car Show – Attendance 500
      2. Rugby Saturday – Attendance 300
      3. Special Olympics Flag Football – Attendance 200
      4. Best Buddies Walk – Attendance 900
    - ii. April 23
      1. AYSO end of season games – Attendance 2000
      2. Rugby Saturday - Attendance 800
    - iii. April 30
      1. Alta Mira Kite Festival – Attendance 2000
    - iv. May 7 – Several events one day. A few parking issues but overall the day was very smooth.
      1. BAOA Car Photograph – Attendance 35
      2. Lemonade Day – Attendance 25 Dr. Komadina inquired details of the event. Ms. Rice stated that it is a youth program to encourage entrepreneurships.
      3. NAMI 5K Walk – Attendance 600
      4. March for Babies – Attendance 1200
      5. Rugby Saturday – Attendance 300
      6. Lacrosse Finals - Attendance 50
    - v. Recap of rentals since the last meeting.
      1. Sid Cutter PP –11 events Mr. Nordin inquired what lessons have been learned since we started renting the facility.

- a. Ms. Rice replied that there are concerns with the use of tape, and wall hangings.
- b. The only real issue is the removal of the pins on the double doors. Currently it is a warranty item and work arounds are being created.
- c. Mr. Nordin inquired how the various high school proms went.
- d. Ms. Rice replied that referred back to the concerns with the use of tape. Some of them went really well and some had some issues. Overall they went well. Total of 5 proms held at the facility.

2. Event Center – 25 events

b. Future Events

i. May 14

- 1. Great Strides Walk – Expected attendance 500
- 2. Rugby Saturday – Expected attendance 100
- 3. ABQ Lacrosse Fiesta – Expected attendance 1000

ii. May 15

- 1. AAAA Flying Event – Expected attendance 350

iii. May 21

- 1. Rio Grande Celtic Festival (21-22) - Expected attendance 5000 – Tickets are available after the meeting for Commission members.
- 2. Home Builder’s Association Charity Event - Expected attendance 300

iv. May 28-30

- 1. Wine Festival – Expected attendance 10,000 Tickets for Commission Members will be dropped off and will be available for pick up next week.

v. June 4

- 1. Kick Ball for Kids – Expected attendance 1000

vi. June 11

- 1. NM Games Archery Tournament – Expected attendance 100
- 2. Neon Run - Expected attendance 3500

c. Events for Discussion

- i. August 13 – Adult Swim Drive In – Expected attendance 1000. Confirm the date and details send out to commission. Dr. Komadina motion to approve, Mr. Wentworth seconds the motion - Motion passed

- 1. New to Park: Yes
  - 2. Event Date: 8/18/2016
  - 3. Set-up dates:8/18
  - 4. Time: 3pm -9 pm
  - 5. Name of Event: Adult Swim Drive In
  - 6. First Time: no
  - 7. Area of use: East Parking Lot
  - 8. Stage: No
  - 9. Alcohol: No
  - 10. Vendors: Yes
  - 11. Dumpster: Yes
  - 12. Port-a-Potties: No
  - 13. Sound: Yes
  - 14. Description: test marketing of new cartoon pilots. Commission advised because attendance number. Rental fee description: \$1,000.00
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15. Mr. Nordin inquired if the event was confirmed. They may also be in discussions with other venues. Ms. Rice states they have paid the application fees and seem to be firm and could be looking at multiple venues/days.

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### **3. REPORTS / UPDATES**

#### **a. Department of Municipal Development - None**

#### **b. Albuquerque International Balloon Fiesta Mr. Paul Smith reported the following.**

- i. Update - 2016 Fiesta – Mr. Smith inquired the status of the fiber optics. Ms. Rice stated she will follow up and get details about location of installation. The current location that is being discussed will not allow AIBF to tie into it. Depending on the location there could be a significant cost difference and could determine whether or not AIBF can tie into it. Ms. Jordan explained the various locations. One box is located on the east side of Sid Cutter PP. the other is by the park and ride. The angle that is proposed will not allow AIBF to tie into it. Mr. Smith inquired if the project can be postponed and locations reevaluated. Ms. Kiska responded that she will make contact with DTI to inquire and get an updated cost.
  1. Dr. Komadina attempted to clarify the terms of the various costs. Mr. Smith provided clarification that the two costs are dependent on the location and the various parties could possibly share the cost. Dr. Komadina stated that he will support the plan with the Board of Directors of AIBF.
  2. Mr. Wentworth suggested the project be postponed or stopped and a meeting be held to clarify the locations. Mr. Wentworth motions to postpone the project so that a meeting can be held to determine the locations and funding and any compromises. Dr. Komadina seconds motion. Motion passed.
  3. Homeland Security has not been contacted for further funding.
- ii. President's Compound proposal to upgrade all RV sites was over \$750K. Due to the classification of it being a landfill requires additional oversight from EHD. This will most likely be a project that will not go forward.
- iii. Project meeting with Parks and Recreation will be held the last week of May to discuss any projects.
- iv. Mr. Wentworth inquired about any issues with the landfill area. Ms. Jordan reported that no reports have been submitted to discuss.
- v. AIBF has been approached to hold an event that is FAI for a 2019 / 2020 event. The event is described as the Olympics for aeronautics. Cost could be up to \$5 million. This could be taking place at various locations around the metro area. The event could be either just before or just after Fiesta, but there is the issue of hotel space. Mr. Johnston offered his support with the model airplane community.

#### **c. Anderson Abruzzo Albuquerque International Balloon Museum Mr. Garver not present to report events.**

- i. Past Events -
  1. Renaissance Fare – Ms. Rice reported that there were traffic issues that were addressed with the Cultural Services Department.
  2. The upcoming Food Truck Festival has already been addressed to avoid the same issue.

- ii. Future events -
  - 1. August 5, UV Splash color dash that will run through the park. Documents are pending at this time – Details are not available at this time – Reported by Ms. Rice.
  - 2. Concert Band events during the summer 3 events will be at the Balloon Museum, and 3 will be at the Veteran’s Memorial Park – Reported by Mr. Nordin
- d. Environmental Health Department – No report given**
- e. Parks & Recreation – Reported by Ms. Kiska**
  - i. Income since last meeting
    - 1. Park Rental - \$8,178 / \$69,618 (April / FY16YTD)
    - 2. Event Center - \$7,140 / \$70,650
    - 3. Sid Cutter - \$7,750 / \$59,383
  - ii. Update - GO Bond and P & R priorities- Ms. Kiska reported that the Bond Process in Committee. When completed a second review will be requested. Mr. Nordin reported that the amount was reduced from \$1 million to \$750,000.00. Mr. Nordin stated it was presented at the Park Board Meeting earlier and will send details of what was given out during that meeting.
- f. Update - O-15-2 amending the Balloon Fiesta Park Ordinance – Latest amendment was emailed out to the Commission. Latest deferment was one week prior to the meeting. Mr. Nordin believes the entire board will be wiped clean within the next two years as the new changes take place. Mr. Wentworth discussed the differences between the original amendments and the floor amendments and how they will be presented. Mr. Wentworth stated that it is not a well thought out piece of legislation and community and group representation will be disenfranchised. Mr. Nordin stated that the terms are being reduced from 3 years to 2 years. Existing Ordinances state that a member will serve until replaced and some ordinances supersede others.**
- g. Update - Zone Change Proposal to build a 40 lot gated residential area by the Balloon Museum-** Mr. Nordin reported that the City of Albuquerque has withdrawn its appeal. Mr. Wentworth discussed the letter of withdrawn from Ms. Ortega and that no reasons for the withdraw were given. Ms. Kiska reported that the only information she received was that Mr. Perry did not sign the request to appeal.

**4. NEW BUSINESS:**

- a. Pricing / Fee schedule – presentation and discussion** Ms. Rice reported that recommendations can be made however approval needs to be done in November for the 2018 budget cycle in January. Ms. Kiska stated that a directive has been given by the City of Albuquerque administration that no fee increases are to be done without Administration and Council approval. Fee requests need to be presented to the Council with justification and final approvals. Mr. Nordin responded that fees have been adjusted in the past with only the approval of the Commission. Due to scheduling fee determinations that are sent to Council are difficult because we book a year out.
  - i. Mr. Wentworth responded that only income statements are given, however it is not clear what the true costs (profit/loss) are to operate the facilities because it is not reported. Ms. Kiska states that there is not a clear amount for each facility. The Recreation Division is attempting to get that information from the fiscal division of PRD. All Parks and Recreation facilities are billed in a lump sum for the various utilities. Ms. Rice states that employee costs cannot be determined for the Sid Cutter building until after the summer months have

ended but the times are being tracked. National averages were discussed but PRD is not sure if we fit into that average. Dr. Komadina stated that the time spend on it at this time would be a waste.

#### **5. OLD BUSINESS:**

- a. Verizon Project – update of project and lighting fixture status. Ms. Kiska stated that Real Property has stated that each department will individually negotiate a separate agreement. Time will not allow the project to be completed by 2016 Fiesta, but possibly for 2017.
- b. Past member recognition – Committee Mr. Wentworth and Mr. Garcia- Mr. Nordin inquired about the Ad Hoc Committee status. Ms. Kiska stated that Consensus planning is expected to be hired to develop a scope of work and will incorporate how all memorials will be handled throughout the entire park area based off the master plan. Mr. Wentworth stated that the proposed cost of over \$18,000.00, now at approximately \$14,000.00 for this project by Consensus Planning is absurd. The proposed memorial approved by the Balloon Fiesta Park Commission was estimated to be about \$3,000.00. It was also pointed out that there had not been requests for memorials or recognition items for the Park with the exception of Sid Cutter and Sam Baxter for a decade excluding the Anderson Abruzzo Balloon Museum. Ms. Kiska explained that she is following a directive from the PRD administration to form a committee to determine the policies. Dr. Komadina motion that this proposal be rejected and these funds are not spent for this proposal. Mr. Johnston seconds it. Mr. Wentworth expressed that memorials have been discussed and decisions made and work has been done for this request. It is absurd. Motion passed.
  - i. Dr. Komadina and Mr. Wentworth want to be notified when the next meeting will be held.

6. Mr. Haley motion to adjourn. Mr. Johnston seconds. Meeting adjourned. 7:20 pm.

#### **NEXT COMMISSION MEETING – June 14, 2016**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Parks and Recreation Department staff liaison at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Committee liaison at Parks and Recreation Department at (505) 768-5300 (Phone/Relay) if a summary or other type of accessible format is needed.